



ENROLLMENT REFERRAL INCENTIVE PROGRAM

2018-2019 SCHOOL YEAR

As a means of promoting continued increases in enrollment at Saint Ann Elementary School, and to reward existing families for their efforts in promoting our school, an Enrollment Referral Incentive Program will be offered for the 2018-2019 school year.

The incentive program:

- Any current student's family whose outreach and referral efforts result in a new family registering their child (ren) at Saint Ann's for the 2018-2019 school year will receive a one-time tuition credit in April 2018 of \$500 for each new family registered, up to a maximum of \$1,500.
- Any referral resulting in a new student attending grades 4 or 7 in 2018-2019 will receive an additional \$250 credit per enrollment.

Program conditions:

- A parent/guardian from the referring family **must**
 - Accompany the prospective family to Saint Ann for a meeting with the school principal, or his designee, and
 - Complete and sign a referral form at the time of the meeting with the principal to initiate the referral process; and as such, retroactive referrals will not be accepted.
- The prospective family must have had no previous contact with the school regarding enrollment prior to this meeting.
- The referral credit for the referring family will be applied to their tuition bill in April 2019 if:
 - The new family's child has continued to be enrolled in the school through February 2019, and
 - The referring family has remained current on their tuition payments.
 - If the referring family's tuition is fully paid, the credit will roll forward to the following year's tuition.

Referring Family Info

Referring Family Name:

Name of Current Student(s):

Phone:

Email:

Prospect Family Info

New Family Name:

Name of New Student(s):

New Family Address:

New Family Email:

FOR OFFICE USE ONLY

Date Submitted	Date New Family Enrolled